

Utility District 14062 Hwy 16W Dekalb MS 39328 601-743-2754

## KEMPER COUNTY UTILITY DISTRICT REGULAR MEETING OF THE BOARD OF COMMISSIONERS Wednesday, October 18, 2023, 8:00 a.m.

## MINUTES

The regular meeting of the Kemper County Utility District ("KCUD" or the "District") was held on October 18, 2023, at 8:00 a.m., at 14062 Highway 16 West, Dekalb, MS 39328.

Chairman Granger declared a quorum present and called the meeting to order. Present were the following Commissioners: James Granger, Susan Morgan, Bobby McDade, and Bill Wilkerson. Commissioner Dr. Scott Alsobrooks was absent. Also present were Wayne Henson, Secretary Ike Kiefer, and Central District Public Service Commissioner Brent Bailey.

Bobby McDade opened the meeting with prayer.

**Agenda**. The amended agenda for the meeting was presented. Motion was made by Morgan and duly seconded by Wilkerson to approve and confirm the amended agenda as presented. After discussion, the amended agenda was approved and passed by unanimous vote. Voting yea: Granger, Morgan, McDade, and Wilkerson. Voting Nay: None.

**<u>Minutes</u>**. The draft minutes of the September 20, 2023, regular meeting were presented. No action was taken.

## New Business.

Secretary Kiefer announced that the Board of Supervisors had formally approved the District administrative budget to be paid in monthly installments of \$4,200 following the first supervisor meeting of each month.

Secretary Kiefer presented the engagement agreement to hire Kacey Bailey of Glover, Young, Hammack, Walton & Simmons, PLLC as legal counsel to the District in the form and substance as attached to these minutes. The Board had previously determined by formal motion to engage Ms. Bailey, but the contract was awaiting administrative funding. Wilkerson moved to adopt the agreement, and the motion was duly seconded by McDade. After discussion, the motion carried unanimously. Voting yea: Granger, Morgan, McDade, and Wilkerson. Voting Nay: None. Chairman Granger signed the agreement on behalf of the District. A copy of the approved agreement is attached to these minutes.

The Board discussed the unfilled officer position of Treasurer. Morgan moved that McDade serve as Treasurer. Wilkerson seconded the motion. The motion was discussed, passed, and adopted by the Board of Commissioners. Voting yea: Granger, Morgan, McDade and Wilkerson. Voting Nay: None.

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**RESOLVED**, that Bobby McDade shall serve as Treasurer of the Kemper County Utility District.

Kiefer presented a resolution to open a checking account at Commercial Bank of Dekalb in the name of the Kemper County Utility District with the following related authorities being assigned to officers of the District:

1. Opening and closing bank accounts, depositing funds, withdrawing funds, signing for loans and other contracts, accessing safe deposit boxes: Chairman James Granger, Sr.;

Vice Chairman Susan Morgan; and

- Treasurer Bobby McDade.
- 2. Drafting checks:

Secretary Todd "Ike" Kiefer

- Signing checks (all checks require two (2) signatures) Chairman James Granger, Sr.; Vice Chairman Susan Morgan; and Treasurer Bobby McDade.
- Courier transfer of funds and banking documents: Chairman James Granger, Sr.; Vice Chairman Susan Morgan; Treasurer Bobby McDade; and Secretary Todd "Ike" Kiefer.

Morgan moved for the adoption and passage of the aforesaid resolution. Wilkerson seconded the motion, whereupon said Resolution was discussed, passed, and adopted by the Board of Commissioners. Voting Yea: Granger, Morgan, McDade and Wilkerson. Voting Nay: None.

**RESOLVED**, the Kemper County Utility District shall open an account Commercial Bank of Dekalb in the name of the Kemper County Utility District with the following related authorities being assigned to officers of the District:

- 1. Opening and closing bank accounts, depositing funds, withdrawing funds, signing for loans and other contracts, accessing safe deposit boxes:
  - Chairman James Granger, Sr.;
    - Vice Chairman Susan Morgan; and Treasurer Bobby McDade.
- 2. Drafting checks:

Secretary Todd "Ike" Kiefer

- Signing checks (all checks require two (2) signatures) Chairman James Granger, Sr.; Vice Chairman Susan Morgan; and Treasurer Bobby McDade.
- Courier transfer of funds and banking documents: Chairman James Granger, Sr.; Vice Chairman Susan Morgan; Treasurer Bobby McDade; and Secretary Todd "Ike" Kiefer.

**RESOLVED**, that Chairman Granger shall sign the resolution on behalf of the District.

The Board discussed meeting with the Kipling Water Association board to learn more about their proposal to join the District and to communicate the present District circumstances and direction. Chairman Granger asked the Secretary Kiefer to coordinate a meeting with Kipling Water, and proposed Wilkerson and Kiefer represent the Board at said meeting.

Being no further business to come before the meeting, the regular meeting was adjourned at 9:33 a.m.

Respectfully submitted,

Kiefer, Secretary

These minutes approved by the board this 15<sup>th</sup> day of November 2023.

James Granger, Sr.,

Susan Morgan, Vice Chairman